# Chinese Language Teachers from Taiwan Program

### Application for new Program Participants

### School Year 2025-2026

### Application Deadline: April 18, 2025

Complete the application by filling in the space beneath each prompt.

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| **Name of the Prospective Host School or District** |
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1. **Primary Contact**

Provide detailed information for the person who will coordinate participation in this program with the Ohio Department of Education and Workforce at the school/district level.

| **Name** | **Position** | **Email** | **Business Phone** | **Cell Phone** *(for emergencies)* | **Work Address** |
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1. **host institution information**

| **Institution Name** | **Institution Address** | **Administrator Name/Title** | **AdministratorEmail** | **Phone** | **Website** |
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| **List the official 2025-2026 start date for teachers** |
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| **List the official 2025-2026 start date for the students** |
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| **District/Institution Typology** (Choose one) |
|  |
| **Institution Profile** (Chose all that apply) |
|  |

**District Composition**

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| --- | --- | --- |
| **School Type** | **# of Schools** | **# of Students** |
| **Elementary** |  |  |
| **Middle** |  |  |
| **High** |  |  |
| **TOTALS** |  |  |

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| --- |
| **B.A. Salary Range Beginning at 3 Years Experience** |
| From $ to $ |
| **M.A. Salary Range Beginning at 3 Years Experience** |
| From $ to $ |
| **Is there a collective bargaining unit in the school/district?** |
|  |
| **Would your visiting teacher be required to join the collective bargaining unit?** |
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| **What amount in dues will the teacher pay to the union (if applicable) per year?** |
| $ |
| **Do your teachers contribute towards their own health insurance coverage?** |
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| **If yes, approximately how much per month for an individual policy? For a family policy?** |
| $ |
| **Location of / Distance to the Nearest Airport** |
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| **Describe in some detail the positive attributes that your school district and the local community have to offer a visiting teacher from another country and culture. (This information will be used to attract potential candidates to your position and community.)** |
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1. **host institution description**

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| **Please briefly describe the grade level composition of the school(s) where the visiting teacher(s) will be assigned, the demographic composition of their student bodies and teaching staff, your world language program, and any special features or programs in the school(s), for example, a STEM focus, AP or International Baccalaureate programs, Seal of Biliteracy, etc., especially those in which the visiting teacher will be expected to participate.** |
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| **Does your school/district currently have a Chinese language program?** |
| If not, will the new visiting teachers(s) be expected to create the program or curriculum? |

1. **current Chinese program**

Please provide the following details about your current Chinese program. If the program will be new in 2025-2026, please provide as much information as possible about your programmatic plans.

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| **How many years has the current Chinese program existed?** |
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| **Number of current Chinese teaching positions** |
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| **In which grade(s) is Chinese offered? (Highlight all grade levels that apply.)** |
| K-2 3-5 6-8 9-12 |
| **Ratio of heritage learners[[1]](#footnote-1) to other learners in the Chinese program** |
|  |
| **Estimated number of students taking Chinese in 2025-2026** |
|  |
| **Will the visiting teacher team teach with another teacher?** |
| **If yes, describe the arrangement.** |

1. **Assignment for the Visiting Teacher**

New host institutions may request one visiting teacher during their first year in the program. Teacher placements are always subject to the availability of qualified candidates.

**Please provide detailed information about all the school sites where the visiting teacher will be assigned to work during the 2025-2026 school year. Attach additional pages if necessary.**

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| --- | --- | --- | --- | --- | --- |
| **School Name** | **Address** | **Principal** | **School Phone** | **Principal’s Email** | **School Website** |
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**Provide detailed information about the planned teaching assignment for this teacher in 2025-2026.**

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| --- | --- | --- | --- |
| **Language Courses and/or Levels** | **Grades Taught** | **Number of Class Hours Per Week** | **Additional Information** |
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**Responsibilities and Desired Skills**

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| **Describe other responsibilities and assignments for this teacher as well as the number of associated hours per week, for example duties, advising, clubs/extracurricular activities, curriculum development, cultural enrichment events, etc.** |
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| **List special training, skills, or traits that you desire in a new teacher, for example experience working with neuro-divergent students, a gifted education background, early language-learning experience, experience teaching in a dual language/immersion setting, content expertise needed for an immersion teaching position, a team-player, etc.)** |
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| **Describe the provisions that your school or district will make to provide your new visiting teacher from Taiwan with initial orientation, high-quality/year-long mentoring, and opportunities for professional development and cultural learning.** |
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| **Please specify any teacher preferences based on your local needs that would help the Department identify appropriately qualified candidates.**  The Department values diversity and seeks talented individuals from diverse backgrounds. Candidates are considered without regard to race, color, sex, sexual orientation, gender identity, religion, creed, national or ethnic origin, citizenship status, age, disability, veteran status, or any other legally protected class. |
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1. **Administrative Approval**

The superintendent, or the school or district official who is authorized to approve the district’s participation in the Visiting Chinese Language Teachers from Taiwan Program, must sign this application document.

*By signing, I approve this application and confirm that the information presented herein is accurate. Additionally, my signature certifies that I understand the requirements of the Visiting Chinese Language Teachers from Taiwan Program Agreement and will ensure my school’s/district’s compliance with them.*

**Signature:**  **Date:**

**Superintendent or Other Designated Official**

**Name:**

**Job Title:**

**Phone Number:**

**Email Address:**

Community schools must present their completed application to their sponsoring institutions and secure their additional approval for the placement of each visiting teacher that has been requested. Failure to do so will result in the denial of the application.

*By signing this document, I approve this application and confirm that the information presented herein is true. Additionally, my signature certifies that I understand the requirements of the Visiting Chinese Language Teachers from Taiwan Program Agreement and will ensure that the community school sponsored by my organization is in compliance with them at all times.*

**Signature:**  **Date:**

**Sponsoring Institution’s Authorized Official**

**Name:**

**Job Title:**

**Phone Number:**

**Email Address:**

**Application Check List**

**Please ensure that the following items are included in your application packet so that they may be processed promptly:**

**Completed application form, signed and dated by the proper official.**

**For community schools, the additional signature of the authorizing official from the sponsoring institution.**

**A copy of your school’s or district’s salary schedule for teachers for the 2025-2026 school year (or 2024-2025 school year if not yet available for 2025-2026).**

**Initialed and signed copy of the 2025-2026 Visiting Chinese Language Teachers from Taiwan Program Host Institution Agreement.**

**Please send all application materials electronically to:**

Ryan Wertz

Education Program Specialist for World Languages & Cultures

Office of Academic Success

[Ryan.Wertz@education.ohio.gov](mailto:Ryan.Wertz@education.ohio.gov)

**All applications must be received by April 18, 2025.**

1. **Heritage learners are students who speak or have exposure to Chinese at home.** [↑](#footnote-ref-1)