**Teaching English in Taiwan Program**

Pre-Application Package

**2025-2026**

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# Teaching English in Taiwan Program

### Pre-Application Package

**2025-2026**

## Overview

The Ministry of Education in Taiwan is recruiting teachers for 11-month placements beginning in August 2025. This pre-application and all supporting documents must be submitted to the Ohio Department of Education and Workforce by **Friday, April 18, 2025**.

Complete pre-applications must include the following components:

* Completed pre-application form
* Recommendation forms from two references
* Resume
* University transcripts (*needed only if you graduated within the last two years*)
* Copies of current teaching certificates or licenses
* A recent passport-style digital headshot of yourself (*optional but encouraged*)

Submit all pre-application components together as electronic attachments in one email to [Ryan.Wertz@education.ohio.gov](mailto:Ryan.Wertz@education.ohio.gov) by the April 18 deadline.

The Ohio Department of Education and Workforce will review pre-applications and conduct pre-screening interviews on a rolling basis. If you meet the program’s basic requirements, the Department will recommend you as a candidate to the Taiwanese Ministry of Education’s *Taiwan Foreign English Teacher Program* (TFETP).

Please note that Taiwan’s selection process also will require the submission of these additional items at a later date if you are selected for the program:

1. The results of a recent background check (Ohio BCI and FBI)
2. A certificate of good health from your doctor, including official certification of having received the full regimen of an approved COVID-19 vaccination and booster
3. Proof of a valid U.S. passport (valid for at least six months following the conclusion of your initial contract in Taiwan)

## Pre-Application Form

##### Please complete this pre-application form as completely and accurately as possible.

### Personal Information

|  |  |
| --- | --- |
| **Technical Element** | **Answer** |
| **First Name** |  |
| **Last Name** |  |
| **Home Mailing Address** |  |
| **City, State, Zip** |  |
| **Personal Cell Number** |  |
| **Alternate Phone Number** |  |
| **Email** |  |
| **Native Language(s)** |  |
| **Have you ever been convicted of a felony?** | **If yes, please explain:** |

### Education

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree**  *Bachelor’s, Master’s, Ph.D., etc.* | **Degree Focus or Majors** | **Years** | **University** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Other Relevant Information**

|  |
| --- |
| **Provide details of other relevant education or professional development learning:** |
|  |

### Teaching Experience

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Ohio Certificate or License Number (s)** | **Areas Licensed to Teach** | **Total Years of Teaching Experience** | **Current Teaching Position** | **School and Grade (s)** | **Number of Years in Current Position** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Please provide any additional information below.

|  |
| --- |
| **Other relevant teaching experience, including English as a Second Language:** |
|  |
| **Additional qualifications and skills (including other foreign language experience or experience teaching abroad):** |
|  |

### Interest Statement

*Using the space provided below, please provide a clear and detailed description of your reasons for wishing to participate in the Teaching English in Taiwan Program. Additionally, please include the objectives you hope to accomplish while in Taiwan and explain how you will utilize the learning and experience gained there when you return to the United States.*

### References

*Please provide information for two professional references within the reference tables below. Provide your references with a copy of the form in Appendix A to complete and return to you. The completed forms and copies of letters of recommendation from both references must accompany the pre-application.*

#### Reference #1

|  |  |
| --- | --- |
| **Technical Element** | **Answer** |
| **Name** |  |
| **Title** |  |
| **Organization** |  |
| **Address, City, State, Zip** |  |
| **Phone Number** |  |
| **Email** |  |
| **Relationship with Applicant** |  |
| **Number of Years of Association** |  |

#### Reference #2

|  |  |
| --- | --- |
| **Technical Element** | **Answer** |
| **Name** |  |
| **Title** |  |
| **Organization** |  |
| **Address, City, State, Zip** |  |
| **Phone Number** |  |
| **Email** |  |
| **Relationship with Applicant** |  |
| **Number of Years of Association** |  |

### Applicant Signature

*By signing this document, I confirm that the information presented herein is accurate. Additionally, my signature certifies that I understand the requirements and terms of the Teaching English in Taiwan Program and that I will ensure my compliance with them at all times.*

**Signature:**  **Date:**

Remember to submit all elements of your pre-application packet as electronic attachments by email to [Ryan.Wertz@education.ohio.gov](mailto:Ryan.Wertz@education.ohio.gov). The submission deadline is **Friday, April 18, 2025**.

# Appendix A

## Recommendation Form

**Applicant:** Please provide your references with a copy of this form to complete and return to you. *The completed forms and copies of letters of recommendation from both references must accompany the pre-application* package*, due* **on Friday, April 18.**

**Reference:** Please complete this form and return it to the applicant promptly.

|  |  |
| --- | --- |
| **Technical Element** | **Answer** |
| **Applicant Name** |  |
| **Reference Name** |  |
| **Address, City, State, Zip** |  |
| **Cell Number** |  |
| **Email** |  |
| **Relationship with Applicant** |  |
| **Number of Years of Association** |  |

**The *Teaching English in Taiwan Program* will placequalified Ohio teachers in Taiwan to teach English as a foreign language to elementary and/or middle school students for one academic year.**

|  |
| --- |
| **Describe your reasons for recommending this applicant for the program*.*** *(*Use additional pages if necessary.) |
|  |
| **What is your perception of this applicant’s flexibility and ability to adapt to a different culture and educational system?** |
|  |

**Reference Signature:**  **Date:**