

REQUEST TO DELETE GRADE LEVELS OR RESCIND A SCHOOL CHARTER

Please notify either your accrediting association whose standards have been approved by the Ohio Department of Education & Workforce (DEW) or DEW's Office of Nonpublic Educational Options of your intent to delete grade levels or rescind a charter.

CURRENT CHARTERED NONPUBLIC SCHOOL INFORMATION

School Name _____ Date _____

School Address _____

City _____ Zip _____ IRN# _____

County _____ E-Mail Address _____

Principal's First and Last Name (Print) _____

Principal's Signature _____

Date of Signature _____ Phone _____

Name of Public School District where Chartered Nonpublic school is located

Our school wishes to do ONE of the following (select one box below):

☐ Delete Grade(s)

Circle grade(s) to remove: **K 1 2 3 4 5 6 7 8 9 10 11 12**

☐ Rescind the existing school charter (close the school) Official Closing Date _____

Ohio Revised Code 3301.162 (B)(1) requires, when a school closes, the school must indicate a closing date and ensure student records are kept with the most recent accrediting association or per 3301.162 (B)(2) student records should be maintained by school district that received auxiliary services funding under division (E) of section 3317.024 of the Revised Code on behalf of the students enrolled in the school.

Student records have been turned over to:

☐ the local school district where the school was located, or

☐ the DEW-approved accrediting association

Name and Title of person responsible for student records _____

Contact Number _____ Email _____

Name of location and address where student records will be kept:

Please send the completed form to your accrediting association whose standards are DEW-approved
OR directly to DEW via email or by mail to:
chartered.nonpublic.schools@education.ohio.gov

or

Ohio Department of Education & Workforce
Office of Nonpublic Educational Options
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