

Chartered Nonpublic School Auxiliary Service Funds

ELECTION FOR DIRECT PAYMENT

A chartered nonpublic school is authorized¹ to receive auxiliary service funds 1) directly or 2) through the public district where the school is located. To elect to receive a direct payment, a chartered nonpublic school must complete, sign, and return the attached affidavit to the Department of Education and Workforce no later than **April 1, 2025** (“Deadline Date”) that certifies:

The school shall administer and expend the funds in the manner outlined in section [3317.062 of the Revised Code](#).

If a chartered nonpublic school timely files this election, the election takes effect July 1, 2025, to June 30, 2027, with direct payment under the election starting with the August 2025 payment. **If no election is received by the Department on or before the Deadline Date, the prior election or arrangement will remain in effect².**

Send signed affidavit to:
schoolfinance@education.ohio.gov

or

Ohio Department of Education and Workforce
Office of Budget and School Funding
25 S. Front Street, Mail Stop 3-03
Columbus, Ohio 43215-4183

¹ [Ohio Revised Code 3317.024](#)

² The Department will NOT accept elections or rescissions after April 1, 2025, postmark.

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AFFIDAVIT FOR ELECTION FOR DIRECT PAYMENT

_____, _____, on behalf of
(Title) (Name of Person Signing Affidavit)

(Name of Chartered Nonpublic School)

IRN _____ located in _____ County

At _____
(Street Address)

In _____
(City, Zip)

having been duly sworn, certifies the school shall administer and expend the funds in the manner specified in section 3317.062 of the Revised Code. Payment to be directed to:

- Nonpublic school listed above; or
- Organization that oversees nonpublic school:

IRN _____ Name _____
(Name of Organization)

I affirm that I am an authorized representative of the school and that I have the requisite signatory authority to execute this Affidavit on behalf of the school.

FURTHER AFFIANT SAYETH NAUGHT.

Signature

State of Ohio County of _____

SWORN TO BEFORE ME and subscribed in my presence this on this date of _____.

NOTARY PUBLIC
My Commission Expires: _____