Form SF-DRC

Ohio Department of Education and Workforce

Request to Change School District Responsible for Payment of Tuition Pursuant to Ohio Revised Code 2151.362

To be completed by the school district initially or most recently named by either order of the juvenile court or the Ohio Department of Education and Workforce as the district responsible for payment of education costs of court-placed students.

District of Residence Named in Court/DEW order		County	IRN
Complete Street Address			
Current District of Residence		County	IRN
Complete Street Address			
Educating District		County	IRN
Complete Street Address			
Section II – Parent/Student In	formation		
Student Name	Birth Date		
Does the student have a valid I	EP? Yes \(\square\) No	o \square	
Parent Name			
Address in Former District of Residence ¹ Address in Current District of Residence ²			
Date Parent(s) Moved from Fo	rmer District of Resid	dence to Current District of Residence	
Documentation from County Auditor or Department of Taxation indicating school district where current district of residence is located attached ³			
Section III – Juvenile Court/D	EW Information		
Initial court order or most recent determination by DEW attached. (Required)			
Most recent determination made by: Court DEW			

Section I - School District Information—No Abbreviations

Documentation must be attached from the county auditor's website or the Ohio Department of Taxation's website as proof the current address of the parent(s) is within the boundaries of the school district which ODE is being requested to name as responsible for the cost of educating the student. The Department of Taxation website address is: https://thefinder.tax.ohio.gov/StreamlineSalesTaxWeb/AddressLookup/LookupByAddress.aspx?taxType=SchoolDist



¹ Include full street address, city, state and zip code

² Include full street address, city, state and zip code

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If most recent determination was made by a Court, complete information below:
Court issuing initial or most recent order to transfer custody of student
Name of Judge/Magistrate Issuing Order
Date of Initial Court Order
Court Order Number
Section IV – Proof of Parent(s) Change of Residence ⁴
Type of Proof: At least two (2) types of proof must be submitted. All items submitted must include name and full address of parent(s) and must be current (i.e., no older than 60 days). Documents with post office box only will not be accepted. Please refer to SF-DR guidance for explanation of type of proof.
Utility bill (Electricity, gas, water/sewer, residence phone, cable/satellite TV) ⁵ Real estate tax bill Bank statement Rent receipt with parent's current address included on receipt Pay Stub Lease Agreement Documented affirmation of parent(s) address from district of residence where parent(s) currently reside Notarized affirmation from parent(s) of current residence address USPS return receipt from certified letter sent to parent(s) by district of residence filing Form SF-DRC Written confirmation from the Department of Jobs and Family Services of the parent(s) current address Written confirmation from a local law enforcement agency of the parent(s) current address Section V – Certification I, the Superintendent, or Superintendent's designee, of the School District attests to the best of my knowledge to the accuracy of the information and to the accompanying documentation in this request.
Superintendent/Designee Printed Name Superintendent/Designee Signature Date
DEW USE ONLY
REGION 01 02 03 04 05 06 07 08 08 09 10 11 1 12 13 14 15 16 16
Court Order/ ODE modification County Auditor/Taxation Two Proofs
Coordinator Approval Date



Documentation to prove the request by the former district of residence that the parent(s) district of residence has changed must be attached

attached ⁵ Two separate utility bills will satisfy the requirement for two types of proof.