

3301-35-07 Using data to improve performance results	
Actual	Summary
(A) To provide a foundation for measuring and improving operational and educational performance, each school district or school shall:	Each school and school district must develop a method to measure educational performance and school operations. Procedure must include identifying key areas, collecting data, analyze information and use data to inform progress with strategic plan.
(B) For key operational and educational areas, school districts and schools should determine their baseline performance levels, evaluate and compare their performance levels with similar school districts and schools, benchmarks and generally accepted best practices. The school district or school shall use the comparative information, performance index score and other data to promote innovation, improve instruction and learning, improve school district and school performance, and set higher goals for future achievement. The analysis of performance data, including disaggregated data, may be used to:	School districts and schools must determine baseline performance levels, evaluate and compare their performance levels with similar school districts and schools. Schools districts and schools must use performance index and other measures to determine need, promote improvement strategies and improved student achievement. Share information annually.
(C) The state's education management information system (EMIS) provides an integrated system of statewide collecting, reporting and compiling of school district and school information in a manner that complies with state and federal laws protecting student privacy.	School Districts and Schools must provide timely and accurate data under the EMIS guidance.
(D) To ensure continuous improvement of its information system, the school district or school shall regularly evaluate the system to ensure that the information it collects is:	School Districts and schools must develop a measurement process that regularly evaluates continuous improvement activities. Share information to stakeholders. Use to monitor continuous improvement plan progress.
(E) The school district or school shall evaluate organizational effectiveness by analyzing key measures of its systems, operations and support services and use the data to drive improvement.	School Districts and schools must develop a measurement process that regularly evaluates systems, operations and support services activities.
(F) The department of education may conduct site evaluations of school districts and schools.	The Ohio Department of Education may conduct evaluations. Advanced notices will be sent to the superintendent prior to onsite evaluation. Written reports will be sent to the superintendent and president of the local school board. The district superintendent must schedule a public meeting within 90 days of receiving the report. The district will provide plans to the department of education in response

	to the reports. Monitoring reviews will be used to determine district progress.
(G) All school districts and schools shall conduct a comprehensive review of their educational programs and organizational effectiveness to determine whether they are aligned with Ohio law, all applicable federal laws, and the school district’s locally defined vision, mission statement, goals, objectives and strategic plan.	All local, state and federal education programs must comply with guidance. Self-reviews will determine effectiveness and alignment to Ohio law, federal laws and district’s strategic plans. Self-reviews may be ODE desk audits, electronic tools or other appropriate tools. Districts will use the most current academic and fiscal data to implement and monitor a continuous improvement plan. Adjustments to the improvement plan will be made according to review results.
(H) Failure to comply with applicable rules shall be cause for initiating efforts to revoke the school district’s charter in accordance with section 3301.16 of the Revised Code and Chapter 119. of the Revised Code. The department of education may investigate allegations of noncompliance with the rules in this chapter, as it deems necessary.	Concerns of noncompliance may occur if district does not follow through with action. District charter may be revoked.
(I) Exceptions to the provisions of the rules of this chapter excluding rule 3301-35-08 of the Administrative Code, may be granted by the state superintendent in accordance with standards determined by the state board of education upon evidence of good and sufficient reason and recommendation by the superintendent of public instruction.	The state board of education may waive rules upon the recommendation by the state superintendent for specific schools or districts.

3301-35-07 Using data to improve performance results		
3301-35-07(A)		
Items	Summary	Samples
(A) To provide a foundation for measuring and improving operational and educational performance, each school district or school shall:	Develop a process to benchmark and measure progress	Adopt policy and procedure
(1) Collect and analyze information about key areas of school operations and educational performance and areas of needed improvement identified in its strategic plan, and if applicable, in its continuous improvement plan;	Use strategic plan to identify measurable data to analyze progress	Attendance rates; Graduation rates; quarterly assessment data; family participation at school events; etc.
(2) Ensure that information collected is accessible, valid and reliable; and	Policy on collection and uniform analysis process; determine who has access	Data Warehouse software; Data Reviews and Process Schedules
(3) Monitor, evaluate, improve, and update the information to meet changing educational needs.	Systemic use of data to ensure practices meet the needs of students and staff	Leadership meetings using data to make decisions; Agenda, minutes
Each School and School District must develop a method to measure educational performance and school operations. Procedure must include identifying key areas, collecting data, analyze information and use data to inform progress with strategic plan.		
3301-35-07(B)		
(B) For key operational and educational areas, school districts and schools should determine their baseline performance levels, evaluate and compare their performance levels with similar school districts and schools, benchmarks and generally accepted best practices. The school district or school shall use the comparative information, performance index score and other data to promote innovation, improve instruction and learning, improve school district and school performance, and set higher goals for future achievement. The analysis of performance data, including disaggregated data, may be used to:	Identify key areas benchmark data, set goals and compare data to use with decision making o innovations.	District LRC; School LRC; Performance Index Score; Standardized Assessment Data
(1) Determine progress, identify areas for improvement, and develop corrective action plans;	Complete a needs assessment and develop improvement plans	Decision Framework; SIDR; Sub-Group Gap analysis; Grade level; School
(2) Measure year-to-year improvement of various student	Use cohort and sub-group	Value Added; Cohort; Sub-Group;

populations; and	longitudinal data; complete gap analysis	Grade level;
(3) Communicate student performance results to staff, parents, and other stakeholders.	Share information with stakeholders	Presentations; Newsletters; Website
School districts and schools must determine baseline performance levels, evaluate and compare their performance levels with similar school districts and schools. Schools districts and schools must use performance index and other measures to determine need, promote improvement strategies and improved student achievement. Share information annually.		
3301-35-07(C)		
(C) The state's education management information system (EMIS) provides an integrated system of statewide collecting, reporting and compiling of school district and school information in a manner that complies with state and federal laws protecting student privacy.	Input EMIS data with fidelity	Local Policy and Procedures aligns with EMIS policy and procedures; Local EMIS data personnel;
(1) The performance measures a school district uses shall reflect the major categories of data collected under EMIS relating to students, staff, and financial status.	Align EMIS categories to data analysis procedures	Local Policy and Procedures aligns with EMIS policy and procedures; Local EMIS data personnel;
(2) The school district shall work with the department of education to submit timely and accurate data under EMIS, and the school district shall minimize the time it takes to verify the accuracy of its data.	Submit timely and accurate data under EMIS; Verify accuracy promptly	Local Policy and Procedures aligns with EMIS policy and procedures; Local EMIS data personnel;
School Districts and Schools must provide timely and accurate data under the EMIS guidance.		
3301-35-07(D)		
(D) To ensure continuous improvement of its information system, the school district or school shall regularly evaluate the system to ensure that the information it collects is:	Regularly review the data collection and aggregation procedures	Schedules; Agenda; Minutes;
(1) Appropriate and collected in a manner that complies with state and federal laws protecting student privacy;	Ensures student privacy	
(2) Shared with parents, staff, students, and other stakeholders in accordance with state and federal laws protecting student privacy; and	Communicates with all stakeholders	Flyers, Presentations
(3) Used to improve the school district's performance.	Use in decision-making	Minutes
School Districts and schools must develop a measurement process that regularly evaluates continuous improvement activities. Share information to stakeholders. Use to monitor continuous improvement plan progress.		

3301-35-07(E)		
(E) The school district or school shall evaluate organizational effectiveness by analyzing key measures of its systems, operations and support services and use the data to drive improvement.	Determine schools effectiveness by analyzing key measures data to support systems, operations, and support services.	Schedules; Agenda; Minutes
School Districts and schools must develop a measurement process that regularly evaluates systems, operations and support services activities.		
3301-35-07(F)		
(F) The department of education may conduct site evaluations of school districts and schools.	Ohio Department of Education evaluations	
(1) When the department of education conducts a site evaluation of school district or school, the superintendent shall be informed in advance of the site evaluation dates and procedures.	Advanced notice for dates of site evaluations are sent to the superintendent.	Notices are mailed or emailed to superintendent.
(2) A written report of the results of the school district site evaluation shall be sent to the superintendent and the president of the board of education. The state superintendent shall also be informed of the results. The site evaluation report may include recommendations for revision of the school district’s continuous improvement plan and implementation process. The school district shall schedule a public meeting to be held within ninety days of the report’s receipt to discuss the report’s recommendations with the public. The superintendent shall notify parents and other stakeholders of the meeting’s place, date and time.	Written reports will be sent to superintendent and president of the local school board. Reports will also be provided to the state superintendent. District superintendent must schedule a public meeting within 90 days of receiving the report.	Written reports may be mailed, emailed or formally presented. All reports are public documents. Public meetings may be presentations and forums with the local school board and other stakeholders. Notifications to stakeholders may be mailed, emailed or flyers sent through students.
(3) The school district shall prepare written plan for responding to the report’s recommendations and submit it to the department of education.	Written plans will be provided to the department of education in response to reports	Must use appropriate forms relating to the evaluation.
(4) The department of education may conduct additional on-site verification to review progress.	Monitoring reviews will be used to determine progress.	ODE offices use various tools to monitor progress.
The Ohio Department of Education may conduct evaluations. Advanced notices will be sent to the superintendent prior to onsite evaluation. Written reports will be mailed to the superintendent and president of the local school board. The district superintendent must schedule a public meeting within 90 days of receiving the report. The district will provide plans to the department of education in response to the reports. Monitoring reviews will be used to determine district progress.		

3301-35-07(G)		
(G) All school districts and schools shall conduct a comprehensive review of their educational programs and organizational effectiveness to determine whether they are aligned with Ohio law, all applicable federal laws, and the school district's locally defined vision, mission statement, goals, objectives and strategic plan.	All local, state and federal education programs must comply with guidance. Self-reviews will determine effectiveness and alignment to Ohio law, federal laws and district's strategic plans	Curriculum Gap analysis; Title 1; IDEA; Fiscal Five Year Forecast; etc.,
(1) Educational program reviews shall be conducted periodically and scheduled to generate timely data. The department of education may help school districts conduct the review.	Self-reviews may be ODE desk audits, electronic tools or other appropriate tools. ODE will support process	School or district self-reporting practices
(2) School districts that have developed and implemented a continuous improvement plan shall use that plan as a framework for conducting the review. School districts shall also be guided by: (a) The most recent school district local report card; (b) The five-year projection of revenue and expenditures; and (c) Other pertinent information as determined by the district.	Districts will use the most current academic and fiscal data to implement a continuous improvement plan; Must use: (a) LRC (b) 5-year fiscal projection (c) Other related information	Agendas; Minutes; Presentations; Other pertinent information could be but is not limited to quarterly assessments, standardized assessments, short cycle assessments, attendance and curriculum gap analysis.
(3) School districts shall incorporate the results of the educational program review within their educational goals, and where applicable, modify their strategic plans or continuous improvement plans accordingly.	Information from the self-review will be used to make decisions for the strategic plans and continuous improvement plans.	Documents, data and plans that demonstrate practices
All local, state and federal education programs must comply with guidance. Self-reviews will determine effectiveness and alignment to Ohio law, federal laws and district's strategic plans. Self-reviews may be ODE desk audits, electronic tools or other appropriate tools. Districts will use the most current academic and fiscal data to implement and monitor a continuous improvement plan. Adjustments to the improvement plan will be made according to review results.		
3301-35-07(H)		
(H) Failure to comply with applicable rules shall be cause for initiating efforts to revoke the school district's charter in accordance with section 3301.16 of the Revised Code and Chapter 119. of the Revised Code. The department of education may investigate allegations of noncompliance with the rules in	Concerns of noncompliance may occur if district does not follow through with action. District charter could be revoked.	State process; Chapter 119

this chapter, as it deems necessary.		
Concerns of noncompliance may occur if district does not follow through with action. District charter may be revoked.		
3301-35-07(I)		
(I) Exceptions to the provisions of the rules of this chapter excluding rule 3301-35-08 of the Administrative Code, may be granted by the state superintendent in accordance with standards determined by the state board of education upon evidence of good and sufficient reason and recommendation by the superintendent of public instruction.	State board may waive rules.	
The state board of education may waive rules upon the recommendation by the state superintendent.		
Ohio Administrative Code/ Ohio Revised Code	Title	
3301.0714	Guidelines for statewide education management information system	
3301.16	State board to classify and charter school districts and individual schools within each district	
3301-14-01	Operation of the education management information system	
3301-35-01 to 3301-35-09	Operating Standards for Ohio's Schools and Districts	
3301-35-15	Operating Standards for Ohio's Schools and Districts	
3301-56-01	School district and building improvement planning, parent notification, and intervention	
3301-92-04	Reporting data	
3302.03	Grading school districts	
3302.04	Three year continuous improvement plan	
3302.041	Implementing corrective actions	
Chapter 119	Administrative procedure	