

# Written Education Plan to Serve Gifted Students in Ohio

## Evaluation Checklist for Locally Designed WEP

“Gifted services shall be based on the student’s area(s) of identification and individual needs and be guided by a WEP. The district shall provide parents with periodic reports regarding the effectiveness of the services provided in accordance with the gifted student’s WEP.” (Ohio Administrative Code 3301-51-15).

The Ohio Department of Education and Workforce (DEW) has designed a Written Education Plan (WEP) for use by districts to meet the requirements of the Operating Standards for Identifying and Serving Gifted Students (OAC 3301-51-15). School districts may elect to use the DEW WEP or design one specific to the needs of the district. All WEPs used by districts should contain provisions as described in OAC 3301-51-15 (4) (a-b). The following checklist can be used to evaluate the extent to which the district WEP meets minimum requirements outlined in the operating standards.

A WEP must include, but is not limited to include, the following:

- \_\_\_\_\_ Description of services to be provided
- \_\_\_\_\_ Goals for the students for each service to be provided
- \_\_\_\_\_ Methods for evaluating progress toward goals specified
- \_\_\_\_\_ Method and schedule for reporting progress to parents
- \_\_\_\_\_ Staff responsible for ensuring delivery of each service prescribed
- \_\_\_\_\_ Policies regarding waiver of assignments and re-scheduling of tests
- \_\_\_\_\_ Deadline for next review of WEP
- \_\_\_\_\_ Copy of WEP to parents and staff responsible for providing service listed

Failure to provide a checkmark on any line may indicate the WEP is out of compliance with OAC 3301-51-15. Please direct all questions to Gifted Services, Office of Learning and Instructional Strategies, Ohio Department of Education and Workforce, [gifted@education.ohio.gov](mailto:gifted@education.ohio.gov) or (877)-644-6338.