Ohio Military Veteran Educator Program

Alternative Resident Educator License Checklist

This checklist is a tool to assist applicants navigate the Alternative Resident Educator Licensure process and the corresponding support from the Ohio Military Veteran Educator Program (OMVEP). For detailed information on the licensure process, visit the State Board of Education's Alternative Resident Educator Licenses webpage.

Pre-Employment		
	Licensure Steps	**OMVEP Support**
Step 1	Request an Alternative Resident Educator License Evaluation	Apply for a Military Service Fee Waiver if eligible.
Step 2	Complete Content Area Exam Requirements	Request vouchers for Ohio Assessment for Educators content exam(s).
Step 3	Download the Confirmation Registration Letter	Apply for the IPTI/AREI subsidy.
Step 4	Enroll in an Approved Alternative Licensure Institute	Provide the IPTI/AREI vendor a copy of the Confirmation Eligibility Letter that confirms subsidy eligibility.
Step 5	Obtain the Statement of Eligibility	Seek employment.
Post-Employment		
Step 6	Apply Online for the Alternative Resident Educator License	Apply for the Military Recruit Award when hired by a public school if eligible.
Step 7	Advance to the Professional License	• Request a voucher for the Ohio Assessment for Educators Assessment of Professional Knowledge exam. • Apply for a Professional Development Institute subsidy. • Apply for a reading/phonics course subsidy.