

CLEVELAND SCHOLARSHIP PROGRAM 2023-2024 REQUEST FORM

STUDENT INFORMATION	***Student data MUST match the Birth Certificate***	
	NAME: _____ (First) _____ (Middle) _____ (Last)	
	DATE OF BIRTH: _____	GRADE LEVEL on January 1, 2023: _____
	GENDER: <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE	CITY OF BIRTH: _____
	LAST FOUR DIGITS SS#: _____	MOTHER'S MAIDEN NAME: _____
	NATIVE LANGUAGE: _____	ETHNICITY: _____
	HAS THE STUDENT EVER ATTENDED ANY OHIO PUBLIC SCHOOL? IF SO, WHERE?: DISTRICT: _____ BUILDING: _____ YEAR: _____	

PARENT/GUARDIAN SIGNING SCHOLARSHIP CHECKS

I AM THE (CHECK ONE) Natural Parent Residential Parent Adoptive Parent Student who is at least eighteen years of age
 Legal Guardian of student applying for scholarship funds (court documents required)

PRIMARY PARENT/GUARDIAN	NAME: _____ (First) _____ (Middle) _____ (Last)
	DATE OF BIRTH: _____ LAST FOUR DIGITS OF SSN: _____
	PHYSICAL ADDRESS: _____
	CITY: _____ STATE: _____ ZIP CODE: _____
	PHONE NUMBER: _____ EMAIL ADDRESS: _____
	RELATIONSHIP TO STUDENT: _____

SECONDARY PARENT/GUARDIAN	NAME: _____ (First) _____ (Middle) _____ (Last)
	DATE OF BIRTH: _____ LAST FOUR DIGITS OF SSN: _____
	PHYSICAL ADDRESS: _____
	CITY: _____ STATE: _____ ZIP CODE: _____
	PHONE NUMBER: _____ EMAIL ADDRESS: _____
	RELATIONSHIP TO STUDENT: _____

SCHOOL INFORMATION	***Information MUST be completed to determine eligibility.***
	My student is currently (Check only <u>one</u> box):
	<input type="checkbox"/> Attending a public school <input type="checkbox"/> Attending a charter/community school <input type="checkbox"/> Attending a private school <input type="checkbox"/> Homeschooled (Never attended an Ohio school) <input type="checkbox"/> New to Ohio <input type="checkbox"/> Attending Pre-school <input type="checkbox"/> Other: _____
	Name of School the student is currently attending: _____

Return to the private school with **student's birth certificate** AND a **current utility bill** showing matching service and mailing addresses.

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<p>***ATTENTION: Income verification is required for all Scholarship applicants who want to be considered for low-income status.</p>	
INCOME	<p>***Check below to indicate your intent to complete the income verification process.***</p> <p><input type="checkbox"/> Yes, I believe that I qualify for low-income status. To complete the Income Verification process, parents may submit online using the secure Income Verification system or click here to complete and mail the paper form. Emailing documents is NOT permitted.</p> <p><input type="checkbox"/> No, I am not interested in applying for low-income status. I either: 1) do not qualify for low-income status; or 2) do not want my income verified by the program.</p>
ADDRESS VERIFICATION	<p>***Proof of residency is required of all first year and renewal applicants and must be submitted to the school with the application.***</p> <p>Parents/Guardians must document residency by providing the school with a current (less than 90 days old) utility bill. The utility (electric, gas, water, sewer, cable/internet) bill MUST SHOW MATCHING SERVICE AND MAILING ADDRESS in the name of the parent/guardian. Post office boxes (except in rural areas where residents only have a PO Box) and cell phone bills have no service address and therefore are not accepted.</p> <p><i>Other Acceptable Documents:</i> A monthly mortgage statement (less than 90 days old) OR lease/rental agreement (signed by lessee and lessor) AND a piece of current business mail (examples: pay stub, bank statement, insurance statement, car payment statement, etc) with parent/guardian's name and address.</p> <p>***Additional information can be found on the scholarship webpage.***</p>

2023-2024 CLEVELAND PARENT AGREEMENT

I _____ AGREE TO THE FOLLOWING:
 (Parent Name)

- The information provided in this application is true and correct.
- I have supplied the chartered nonpublic school with a certified copy of the student's birth certificate, copies of all custody/guardianship documentation for the student, and proof of my address.
- I have submitted only one Cleveland Scholarship application for this student.
- The scholarship amount shall only be applied to the tuition of the enrolling school, and I may be required to pay other fees and costs as prescribed by the policies of the school.
- I will sign all scholarship checks received by the private school for my student in a timely manner. I understand that if I fail to endorse the scholarship checks to the school, I will be responsible for paying the student's tuition.
- If I transfer my scholarship to another participating chartered nonpublic school, I will notify the school of my intent to withdraw and I will return to the original school to sign any remaining checks.
- I will apply for any and all financial aid or tuition discounts and adjustments made regularly available to the students attending the school in which the student is accepted for enrollment.
- If I am not a low-income parent or did not complete the income verification process or I am a parent of a high school student (9-12), I will be responsible for paying any difference between the scholarship amount and the tuition of the chartered nonpublic school.
- I must inform ODE and the chartered nonpublic school of any change in the student's residential address or custody status.
- I will not be able to renew my child's scholarship if: 1) my family moves to another city school district; 2) my child does not complete all required assessments; or 3) I fail to complete the renewal process.
- I have received and understand the policy handbook of the chartered nonpublic school and will abide by its provisions.
- I understand that if my child's scholarship has been awarded in error, it will be terminated immediately, and I would then be responsible for paying the tuition if I decide to keep my child at the private school.

I designate _____ to submit an application on my behalf for the Scholarship Program
 (Name of Private School)

through the Ohio Department of Education's electronic application system. BY SIGNING BELOW, I AGREE TO THE ABOVE STATEMENTS.

 Signature of Parent/Legal Guardian signing the tuition check

 Date Signed

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