

John R. Kasich, Governor
Dr. Richard A. Ross, Superintendent of Public Instruction

Sent via e-mail

TO: Conversion Community School Sponsors and Administrators
FROM: Kelsey Stephens, Data Manager, Office of Community Schools
RE: Dropout Definition for Conversion Community Schools
DATE: July 30, 2014

Local Report Cards for districts sponsoring conversion community schools include the district's data as well as data from all of the district's sponsored conversion community schools with one exception. That exception is for schools that meet the statutory criteria for a dropout recovery school under [Ohio Revised Code Division 3302.03\(I\)](#). Conversion community schools that primarily enroll students between 16 and 22 years of age who dropped out of high school or are at risk of dropping out of high school due to poor attendance, disciplinary problems, or suspensions meet that definition. A district may apply to have the conversion community school's data excluded from its Report Card if the conversion community school meets these criteria for exception.

The same criteria are used to determine eligibility for Ohio's new Dropout Recovery Report Card. An approved application will result in the conversion community school's data being excluded from the sponsoring district's local report card. The conversion community school will receive the Dropout Recovery Report Card instead of the regular Report Card issued to all other public schools and districts.

If, during the 2014-2015 school year, a majority of your sponsored conversion community school's students will meet the above definition and your district wishes to stop the roll-up of the conversion school's data and the school wishes to have a Dropout Recovery Report Card, the attached application must be submitted to Kelsey Stephens no later than **Thursday, October 30, 2014**. Please note that this process must be finalized in time for you to review your district's EMIS HQT reports before the close of October FY15 EMIS. **No late submissions can be accepted.** Additionally, it is the responsibility of the district to ensure that data from the community school are not rolling up to the district.

If you have questions, please contact me by phone at 614-387-2181 or by e-mail at Kelsey.stephens@education.ohio.gov.

Thank you.

Kelsey Stephens