

Support Schools Tool Completion Guide

Purpose of Support School Tool:

- Track your One Plan implementation and demonstrate how your strategies are improving outcomes.
- Required Monitoring of CSI and ATSI schools per State ESSA plan

Quick Tips

Before Submitting:

- Have your One Plan open while completing
- Gather evidence documents first
- Provide recent data (preferably from last quarter)
- Be honest about challenges

Avoid:

- Vague descriptions (use specific data/percentages)
- Only initial data (need recent follow-up)
- Claiming success without supporting data
- Listing unrelated action steps
- Hiding delays or problems

Remember:

- Honest, data-driven responses get you the best support.

Questions?

- Contact your SST consultant or the Department at regional.support@education.ohio.gov.

Stakeholder & Implementation Reflection

Q1: Stakeholder Involvement

- **Required stakeholders (must include three):**
 - School/district leaders, teachers, parents, classified staff, community partners, students, board members, etc.
- **Strong Evidence to upload:**
 - Meeting agendas and minutes/notes

Q2: Number of Goals

- **Requirements:**
 - Minimum 2 goals
 - One must be a literacy goal (for CSI/ATSI schools)

Goal Implementation (Repeat for Each Goal)

Q1: Adult Measures

- **What to include:**
 - Specific measure (what adults are doing differently)
 - Initial data and date
 - Most recent data and date (preferably within last quarter)
 - What the data shows
- **Adult measure examples:**
 - Percentage of teachers implementing strategy, coaching cycles completed, professional learning implementation, walkthrough process with data
 - Evidence that can be used (not required to upload):
 - Walkthrough data, meeting minutes, coaching logs, implementation trackers
- **Strong example:**
 - Teachers using explicit vocabulary instruction:
 - September (provide date) 35 percent
 - January (provide date) 78 percent. After 3 coaching cycles and monthly data meetings, we're progressing toward our 85 percent target.
- **If you lack data:**
 - We planned monthly walkthroughs but only collected data twice. We've created a tracker and assigned responsibilities for bi-weekly collection starting in February.

Q2: Student Measures

- **What to include:**
 - Specific measure (student performance/behavior change)
 - Initial data + date
 - Most recent data + date (preferably within last quarter)
 - What the data shows
- **Student measure examples:**
 - Benchmark scores, proficiency rates, attendance, credit accumulation
- **Evidence that can be used (not required to upload):**
 - Assessment reports, progress monitoring graphs, subgroup data
- **Strong example:**
 - Third grade reading proficiency on track for 65 percent goal through small-group instruction and weekly progress monitoring.:
 - Fall (provide date) 42 percent
 - Winter (provide date) 58 percent (16-point gain). are working.

Q3: Evidence-Based Strategies

- **Requirements:**
 - ESSA Level 1-3, OR Level 4 with logic model
 - Must align with SMART goal and action steps
 - If listing a curriculum, name the specific strategy within it
- **Strong example:**
 - ESSA Level 2 strategy supports our goal to increase 3rd grade reading proficiency from 42 percent to 65 percent.
 - Action steps: identify at-risk students, provide 30-min daily small groups, and monitor progress bi-weekly.

Q4-8: Action Steps

- **What to report:**
 - List each action step completed
 - Status: complete, in progress, or delayed

Q9: School Improvement Grants

- **Simple response:** Yes or No

Q10: Goal Progress Summary

- **If "Yes" (on track):**
 - Explain which specific actions led to success
 - **Example:** Yes. Teacher implementation increased 35 percent → 78 percent, student proficiency 42 percent → 58 percent. Completed all action steps on time. Weekly TBT data reviews were critical.
- **If "No" (not on track):**
 - Explain what you will change
 - **Example:** No. Teacher implementation only reached 52 percent; student proficiency grew just 42 percent → 47 percent. We delayed family engagement. Changes: (1) increase small group time to 30 min, (2) add bi-weekly family workshops, (3) progress monitor bi-weekly instead of monthly.

Plan Progress Reflection

Q1: Underperforming Student Groups

- **Select groups that match:**
 - Your accountability data
 - Your CSI/ATSI identification reason
 - Your One Plan
- **ATSI schools:**
 - Must correctly identify the groups that led to identification

Q2: Performance Gap Closing

- **If "Yes":**
 - Name specific adult actions and resources that closed gaps

- **Example:** Yes. SWD gap closed from 27 points to 20 points. Key actions: co-teaching in all reading blocks, extended Tier 2 time, weekly gen ed/special ed collaboration, UDL professional development.

- **If "No":**

- Name what you will adjust
- **Example:** No. ED gap only narrowed 22 → 19 points. Changes: (1) double-dose Tier 2 for Economically Disadvantaged students, (2) mentoring program, (3) transportation/meals at family events, (4) after-school tutoring with SI grant funds.

Q3: Overall Progress

- **If "Yes":**

- List critical action steps and resources
- Example: Yes. Teacher implementation averaged 40 percent → 75 percent, reading proficiency 42 percent → 58 percent, math 38 percent → 51 percent. Success factors: protected collaboration time, consistent coaching, weekly data use, focused principal leadership.

- **If "No":**

- Explain major changes needed
- Example: No. Inconsistent implementation (45-68 percent) and mixed outcomes. Major changes: (1) revise root cause analysis to focus on instructional practices, (2) streamline to 2 focused goals, (3) establish robust progress monitoring with clear decision rules. Will revise One Plan in March.

Q4: Support & Resources Needed

- **Be specific about:**

- Type of support (coaching, training, resources, technical assistance)
- Who can provide it (DEW, SST, district, sponsor)
- How it helps your goals

- **Examples:**

- Request SST observation of Tier 2 interventions with feedback on grouping and pacing.
- Need district to provide subs for peer observations.
- Request additional progress monitoring software licenses.