

PR-01 PRIOR WRITTEN NOTICE TO PARENTS

SCHOOL DISTRICT: _____ **DATE OF NOTICE:** _____

NAME: _____ **DATE OF BIRTH:** _____

This is notification to parents prior to actions the district will take.

TYPE OF ACTION TAKEN

- ☐ Proposes to initiate an initial evaluation
- ☐ Refusal to initiate an evaluation
- ☐ Expedited evaluation
- ☐ Reevaluation
- ☐ Change of placement
- ☐ Proposes to change the identification, evaluation or educational placement of the child or provision of FAPE
- ☐ Refusal to change the identification, evaluation or educational placement of the child or provision of FAPE
- ☐ IEP meeting, annual review, or amendment
- ☐ Acceptance or rejection of a transfer IEP or ETR
- ☐ Revocation of consent
- ☐ Due process hearing request, or an expedited due process hearing request, initiated by the district
- ☐ Manifestation Determination
- ☐ Graduation from high school
- ☐ Exiting high school due to exceeding the age eligibility for FAPE
- ☐ Other (Explain) _____

1. A description of the action proposed or refused by the school district:

2. An explanation of why the school district (a) proposes or (b) refuses to take the action:

3. A description of other options that the IEP team considered and the reasons why those options were rejected:

4. A description of each evaluation procedure, assessment, record or report the school district used as a basis for the proposed or refused action:

5. A description of other factors that are relevant to the school district's proposal or refusal:

PROVISION OF PROCEDURAL SAFEGUARDS

As a parent of a child with a suspected or identified disability, you have procedural safeguard protection under the Individuals with Disabilities Education Improvement Act (IDEA) of 2004. You will be given a copy of your procedural safeguards in your primary language once per year. In addition, you will be given a copy of your procedural safeguards when you request a copy, when your child is referred for their first evaluation, when you request an evaluation for your child, when you file a formal written complaint or request a due process hearing and in accordance with the discipline procedures in 34 CFR 300.530(h).

If you have any questions about the action(s) described in this form, your rights as described in the Procedural Safeguards Notice, other related concerns, or you wish to obtain a copy of the Procedural Safeguards Notice, please contact the following:

Name: _____ Title: _____

Address: _____ City: _____ Zip: _____

Telephone: _____ Email: _____