Child Find (Indicator 11) Technical Documentation

Version 1.0

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Department of Education & Workforce

Revision History

The revision history section provides a means for readers to easily navigate to the places where updates occurred from prior years. RED underlined text indicates significant changes and updates for additions and ~~RED text with strikethroughs~~ indicates deletions. Minor changes—such as typos, formatting and grammar corrections—are not marked.

Date	Profile Effective Date	Description
3/26/2026	2025-2026	Clarified Business rules
03/23/2026	2025-2026	Initial release of the Indicator 11 technical documentation

Ohio Revised Code and Ohio Administrative Code require districts to report data to EMIS and to verify and approve all EMIS data. Districts should review and verify data before the close of the different data collections. This verification should include all relevant reports, including those in the General Issues Reports.

The Department uses the data for this indicator to evaluate valid and reliable data reporting. The Secure Data Center (SDC) is an interactive tool that allows districts to review data well before it is final. ***The local education agency (LEA) is responsible for data verification and validation. The SDC has now been expanded for districts and schools to review Special Education Indicator Data in addition to all relevant EMIS reports.*** The EMIS Validation and Report Explanations webpage lists current Level 1 and 2 report explanations as well as a list of General Issues Reports that should be used to validate data. Another resource to validate data for students who cross LEAs is the Ohio District Data Exchange (ODDEX).

Secure Data Center Reports Breadcrumb Trails

The breadcrumb trails outlined in this section guide users through the SDC interface to locate specific reports related to Indicator measures. These navigation paths are essential for verifying student group performance and preparing accountability reviews. **At this time the report is unavailable but will be released in the future.**

- **Indicator 11**
  - Report Portal>Secure Data Center> Special Education Indicators >**IDEA Initial Evaluation Timeline (to be released in future)**

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Indicator 11: Initial Evaluation Timelines 0

Introduction

Section 1416(a)(3)(B) of the Individuals with Disabilities Education Act (IDEA) Section 1416 (a) (3) requires states to report on the timeliness of evaluations. In Ohio, this requirement is addressed through **Indicator 11**, a key component of the state's special education accountability system.

Indicator 11 measures percentage of children evaluated within 60 days of receiving parental consent for initial evaluation. Under Ohio Administrative Code 3301-51-06(E), the standard 60-day timeline for completing an initial evaluation does **not** apply in the following situations:

1. **Parent Non-Compliance**
   The parent repeatedly fails or refuses to make the child available for evaluation.
2. **Change in School District**
   - The child enrolls in a new school district of residence **after** the 60-day timeline has started and **before** the previous district has determined whether the child qualifies as a child with a disability (as defined in paragraph (B)(10) of rule 3301-51-01).
   - This exception applies only if:
     - The new district is making sufficient progress toward completing the evaluation promptly, **and**
     - The parents and the new district agree on a specific date by which the evaluation will be completed.

This technical document provides a comprehensive overview of Indicator 11, including who is included in the calculation, how the indicator is calculated, the reports in which the data appears, and the data sources used by the Department, such as the Education Management Information System (EMIS). The goal is to clarify the processes for collecting, analyzing, and reporting data to ensure compliance with federal guidelines and support informed decision-making by stakeholders.

The IDEA Part B State Performance Plan (SPP) and Annual Performance Report (APR) define the data sources and measurement criteria for all indicators. The Department calculates Indicator 11 using data submitted through EMIS.

Reports Utilizing Indicator 11 Data

Indicator 11 data is featured in several key reports that support monitoring and accountability of special education services:

- **Special Education Profile**– Provides detailed district and community school-level data.
- **Annual Performance Report (APR)**– Submitted to the U.S. Department of Education.
- **Public Indicator Report**–Publicly posted to promote transparency.
- **Special Education Rating**– Evaluates the performance of Ohio's districts and schools.

Each of these reports plays a vital role in assessing and improving educational outcomes for students with disabilities in Ohio.

Business Rules

Determining Students included in Denominator

The denominator for Indicator 11 consists of: All children for whom the district or community school received **written parental consent** for an initial evaluation to determine eligibility for special education services during the reporting period (July 1, 20xx- June 30, 20xx). Children will be included in the **District of** ~~Service Indicator 11 calculations unless reported by both district of service and residence, then children are counted in the District of Residence calculations.~~ **Residence**. If only the educating district reports, then children are counted in the educating district.

Key Points

Includes:

- Children referred for an initial evaluation.
- Children transitioning from Part C (early intervention) to Part B services, once consent for evaluation is obtained.

Excludes:

- Children already identified as eligible and receiving special education services (those with an existing IEP).
- Children whose parents refused the evaluation or withdrew consent before an eligibility determination meeting could occur.
- Children referred but for whom consent was never obtained.
- Cross-Reporting Period Adjustment: If consent is received in June and the evaluation is completed in July within 60 days, the student will be counted in the subsequent reporting year.
- Children whose timeline is not met by the district due to factors beyond the district's control, such as parental choice, child's health, or incarceration (05, 06, 07, 08, or 09).

Indicator 11

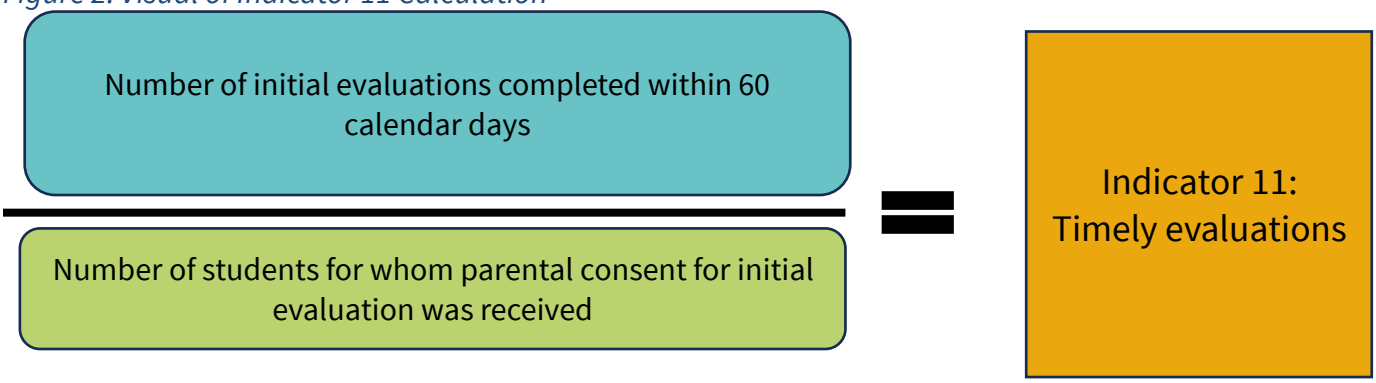
Definition: measures the percentage of students who received an initial evaluation **within 60 calendar days** of the district or community school receiving **parental consent**. This compliance indicator shows whether child find evaluations initiated by schools are conducted in a timely manner.

Calculation: Divide the number of students whose initial evaluations were completed within 60 calendar days by the number of students for whom parental consent for initial evaluation was received.

Additional Details:

- **Code Section**: IDEA Section 1416 (a) (3)
- **Grade Levels**: All
- **N-Size /Cell Size**: None

Figure 2. Visual of Indicator 11 Calculation



Indicator 11 Met/Not Met Status

Federal law requires each state to implement a general supervision system to ensure compliance with IDEA. As part of this system, Indicator 11 is included in the state's Compliance and Performance Indicator Reviews.

For this compliance indicator, the Office of Special Education Programs (OSEP) sets the target at **100%**. The Department then determines whether a district or community school '**Met'** the target or did not meet the target ('**Not Met**') based on its reported data.

Student Outcome Examples

The Indicator 11 Student Outcome Examples chart provides scenarios demonstrating how students are included in, or excluded from, the Indicator 11 calculation based on EMIS reporting requirements, evaluation timelines, parental consent dates, district responsibilities, and allowable timeline exceptions. These examples help districts interpret federal and state requirements, apply business rules consistently, and validate data related to the timeliness of initial evaluations.

Student A

Parental consent was received August 1, 2024, and the initial evaluation (IETR) was completed **33 days later**, on September 3, 2024, with an outcome of **ET16 (Developmental Delay)**. This evaluation was completed well within the required 60-day timeline. Student A is included in both the numerator and the denominator for Indicator 11.

Student B

Parental consent for the initial evaluation (IETR) was received on September 10, 2024, and the evaluation was completed **41 days later**, on October 21, 2024. The IETR resulted in an outcome of **ETNE**, indicating the student was not eligible for services. Because the evaluation was completed within the required 60-day timeframe, Student B is included in both the numerator and the denominator for Indicator 11.

Student C

A parental refusal for an initial evaluation was documented on May 5, 2025. The district reported the outcome element **CNRF (Consent Refused)** in EMIS. In accordance with Indicator 11 rules, Student C is excluded from both the numerator and the denominator.

Student D

Parental consent for a **reviewed evaluation (RETR)** was received on March 15, 2025, and the RETR was completed **41 days later**, on April 25, 2025, with an outcome of **ET12 (Autism)**. However, the consent type was incorrectly reported in EMIS as **CGNI - Consent Granted for Initial Evaluation (IETR)** instead of **CNGR - Consent Granted for a Reviewed Evaluation (RETR)**. The district should have reported consent for a review evaluation rather than an initial evaluation. Because of this data-reporting error, Student D is included in the denominator but not in the numerator, as no Initial ETR was reported with the CNGI code. This error will result in a Not Met status for the district.

Student E

Consent for an initial ETR was received on **June 3, 2025,** near the end of the reporting year. The IETR was completed **59 days later**, on **August 1, 2025**, with an outcome **ET10 (Specific Learning Disability)**. Because consent was provided in June, but the IETR was completed until the next fiscal year, this student is excluded from the current year's denominator and will be included in the following year's calculation, consistent with cross-reporting-period rules.

Student F

Consent for an initial evaluation was obtained on November 12, 2024, and the IETR was completed **63 days later**, on January 14, 2025, with an outcome of **ET05 (Speech and Language Impairment)**. The district initially scheduled the eligibility meeting for the day before Winter Break; however, the parents did not attend due to a family emergency. The district attempted to reschedule the meeting during Winter Break, but the parents declined and wanted to meet in January, after the 60-day timeline. The **district did not report a noncompliance ID element**, even though the delay resulted from the parent's choice not to meet before the deadline. Because this reporting was not completed correctly, Student F is included in the denominator but not in the numerator, which will result in a Not Met status for the district.

Student G

Parental consent for the initial evaluation was obtained on March 10, 2025. The district completed the IETR **61 days later**, on May 10, 2025, with an outcome of **ET16(Developmental Delay).** Although the ETR was finalized outside the standard 60-day timeline, the **district reported a valid noncompliance reason—05 Parental Choice**. Because a valid reason was submitted, Student G is excluded from both the numerator and denominator for Indicator 11, and the delay does not count against the district.

Table 1: Indicator 11 Student Outcome Examples

EMIS Reported Element	Student A	Student B	Student C	Student D	Student E	Student F	Student G
Initial Consent Date Date Element (GE110)	08/01/2024	09/10/2024	05/05/2025 (refusal)	03/15/2025	06/03/2025 (**cross-year**)	11/12/2024	03/10/2025
Initial Consent Outcome ID Element (GE120)	CNGI	CNGI	CNRF	CNGI	CNGI	CNGI	CNGI
Evaluation Team Report (ETR)Date Date Element (GE110)	09/03/2024	10/21/2024	NA	04/25/2025	08/05/2025 (**next school year**)	01/14/2025	05/10/2025
ETR Type Date Type Element (GE100)	IETR	IETR	IETR	**RETR**	IETR	IETR	IETR
Difference (days)	**33 days**	**41 days**	NA	**41 days**	**63 days**	**63 days**	**61 days**
ETR Outcome (valid ETXX)	ET16	ETNE	NA	ET12	ET10	ET05	ET16
Reason for Non-Compliance (GE130)	** (NA)	** (NA)	** (NA)	** (NA)	** (NA)	**** (NA)**	**05 (Parent Choice)**
Included in Denominator (this year)	Yes	Yes	No	Yes	**No – next year**	Yes	No
Included in Numerator (Timely?)	Yes (33 days)	Yes (41 days)	No	No (No IETR reported)	**No – next year**	No	No

Appendix A Inclusion Criteria

Students are included in the **district of residence** for the following Measures/Indicators:

Indicator 11: Child Find (Initial Evaluation Timelines)

A student is counted in the calculation **if** they are reported in the Education Management Information System (EMIS) with the following criteria:

Denominator Criteria (All Students with Initial IEPs)

A student is included in the denominator if:

- **Outcome ID Element (GE120)** = CNGI AND,
- **Date Type Element (GE100)** = IETR
    - **Date Element (GE110) =** a date between 7/1/20XX and 6/30/20xx, OR

- **Outcome ID Element (GE120)** = CNGI AND,
- **Date Type Element (GE100)** = IIEP
    - **Date Element (GE110) =** a date between 7/1/20XX and 6/30/20xx

Exclusion per Ohio Administrative Code 3301-51-06(E):

- **Outcome ID Element (GE120)** = CNGI AND,
- **Date Type Element (GE100)** = IETR
    - **Date Element (GE110) =** a date between 7/1/20XX and 6/30/20xx
    - **Non-Compliance ID Element (GE130)** = 05, 06, 07, 08, or 09

Numerator Criteria

When the dates between Parental Consent and Initial evaluations are **completed within 60 calendar days,** excluding those evaluations that fall under Ohio Administrative Code 3301-51-06(E).