

Community Eligibility Provision (CEP) Annual Notification of Local Educational Agencies (LEA)

State agency:

Ohio Department of Education & Workforce

- Instructions:**
- In **columns 1-3**, enter the LEA ID, LEA name, and district-wide identified student percentage (ISP) for every LEA with at least one eligible school.
 - An "X" will appear in the appropriate **column 4 or 5** to indicate that the LEA is eligible or near eligible to participate in CEP. Only one column should be marked between columns 4-5.
 - Follow the instructions in row 7 to complete **columns 6-11**.
 - An "A" will appear in **column 12** if all the schools in the LEA in column 2 are participating in CEP (the # of schools entered in columns 8 and 10 should match).
 - An "S" will appear in **column 13** if one or some schools in the LEA in column 2 are participating in CEP (the # of schools entered in column 10 is less than the # of schools entered in column 8).
 - Provide additional comments or clarifications in **column 14**.
 - Submit completed template to SM.FN.cepro@doe.state.oh.us by May 1 to publish the list of LEAs receiving CEP eligibility notices on your website. This information will be linked to FNS' CEP web site. LEAs receiving notices for district-wide eligibility must be reported in the columns below.

			COLUMNS 4 & 5 AUTOMATICALLY POPULATE (Only One Column Should Be Marked per LEA)				INFORMATION FOR ENTIRE LEA ONLY		INFORMATION FOR PARTICIPATING CEP SCHOOLS ONLY		FOR LEAS PARTICIPATING IN CEP IN AT LEAST ONE SCHOOL (Columns 12 & 13 Automatically Populate - Only One Column Should Be Marked per LEA)		
1	2	3	4	5	6	7	8	9	10	11	12	13	14
LEA ID	LEA Name	District-wide Identified Student Percentage (ISP)	Eligible to Participate District-wide	Near Eligible to Participate District-wide	Currently Participating in CEP	Participating and Eligible for a Grace Year	Total Number of Schools in Participating, Eligible, and Near-Eligible LEAs	Total Student Enrollment in Participating and Eligible LEAs	Total Number of CEP Schools in the LEA	Total Student Enrollment at CEP Schools	Currently Participating in CEP District-wide	Currently Participating in CEP in One or Some Schools (Not District-wide)	Comments
Enter the LEA ID, as reported on the FNS-742, for each LEA with at least one school eligible to participate in CEP.	Enter the name of each LEA, as reported on the FNS-742, with at least one CEP eligible school. Yellow cells will clear once data is entered.	Enter the district-wide ISP as of April 1 of the current year. ISP = # of identified students divided by total enrollment. Enter the ISP as a percentage rounded to two decimals. Ex: 62.50% If using the FNS-742 to complete this column, note that data reported in Section 3 of the FNS-742 (Students approved as free eligible not subject to verification) does not include the corresponding data for students in CEP schools or non-base-year Special Provision schools. For a more accurate count of the # of identified students at the LEA-level, States are encouraged to combine the total # of students reported in Section 3 of the FNS-742 for that LEA plus the LEA-level data submitted for inclusion in Data Element #3 of the State-level FNS-834 (The # of SNAP children in CEP schools and non-base-year Special Provision schools). DO NOT INCLUDE THE 1.6 MULTIPLIER An ISP greater than 100.00% will result in an error and the cell will be highlighted red until corrected. Yellow cells will clear once data is entered.	An "X" will appear in this column if the LEA in column 2 is eligible to participate in CEP. (ISP in column 3 is >=25%)	An "X" will appear in this column if the LEA in column 2 is nearly eligible to participate in CEP. (ISP in column 3 is >=15% and <25%).	Place an "X" in this column if the LEA in column 2 is currently participating in CEP in at least one school. Note: The "X" is not case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until corrected.	Place an "X" in this column if the LEA in column 2 is currently participating in CEP in its 4th year of CEP participation and is eligible for a Grace Year. (ISP >=15% and <25%) Note: The "X" is not case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until corrected.	If the LEA in column 2 is currently participating in CEP or eligible/near eligible to participate (there is an "X" in column 4, 5 or 6) enter the total # of schools in the LEA. A yellow cell in this column indicates missing data. Enter the total # of CEP schools to clear the cell color.	If the LEA in column 2 is currently participating in CEP or eligible to participate (there is an "X" in column 4 or 6), enter the total # of students enrolled at the LEA (denominator of ISP). A yellow cell in this column indicates missing enrollment data. Enter the total # of CEP schools to clear the cell color.	If the LEA in column 2 is currently participating in CEP (there is an "X" in column 4), enter the total # of CEP schools. For any participating LEA, if the # of CEP schools entered in this column is greater than the total # of schools entered in column 8, this will result in an error in columns 12 and 13 until corrected. A yellow cell in this column indicates missing data. Enter the total # of CEP schools to clear the cell color.	If the LEA in column 2 is currently participating in CEP (there is an "X" in column 6), enter the # of students enrolled at all CEP schools. This is the sum of the total # of students enrolled in all CEP schools entered in column 10. A yellow cell in this column indicates missing enrollment data. Enter the total # enrollment in all CEP schools to clear the cell color.	An "A" will appear in this column if ALL schools in the LEA in column 2 are participating in CEP. If the LEA in column 2 is participating in CEP in one or some schools, then the # of schools entered in column 8 should match the # of CEP schools entered in column 10.	An "S" will appear in this column if ONE or SOME, but not all, schools in the LEA in column 2 are participating in CEP. If the LEA in column 2 is participating in CEP in one or some schools, then the # of schools entered in column 8 should be more than the # of CEP schools entered in column 10.	
043984	Findlay City SD	31.35%	X				10	5574					
043992	Fostoria City SD	58.52%	X		X		2	1832	2	1832	A		
044008	Franklin City SD	52.96%	X				7	2532					
044016	Fremont City SD	49.21%	X		X		6	3371	4	1562		S	
044024	Gallion City SD	55.62%	X				4	1469					
044032	Gallipolis City Schools	57.04%	X				5	1811					
044040	Garfield Heights	48.83%	X		X		6	3240	5	3196		S	
044057	Geneva Area City Schools	41.21%	X				5	2121					
044065	Girard City SD	50.92%	X				2	1624					
044081	Winton Woods	62.22%	X				6	3804					
044099	Greenville City School District	42.98%	X				3	2322					
044107	Hamilton City SD	67.70%	X		X		12	8966	12	8966	A		
044115	Heath City SD	38.40%	X				4	1617					
044123	Hillsboro City SD	52.21%	X				2	2266					
044131	Huron City Schools	25.96%	X				3	1225					
044149	Ironton City SD	62.61%	X		X		3	1297	3	1297	A		
044156	Jackson City SD	49.79%	X				5	2368					
044164	Kent City SD	46.27%	X				7	3549					
044172	Kenton City SD	48.12%	X				5	1891					
044180	Kettering City SD	42.10%	X		X		13	7382	2	274		S	
044198	Lakewood City SD	41.36%	X				12	4374					
044206	Lancaster City SD	62.38%	X				8	5973					
044222	Lima City SD	79.14%	X		X		9	3404	9	3404	A		
044248	Logan-Hocking Local SD	44.90%	X		X		7	3328	7	3328	A		
044255	London City SD	41.11%	X				3	2070					
044263	Lorain City SD	76.78%	X		X		15	6175	15	6175	A		
044271	Loveland City SD	15.03%		X				1	386				
044297	Mansfield City SD	62.75%	X		X		8	3289	8	3289	A		
044305	Maple Heights	70.60%	X		X		5	3054	5	3054	A		
044313	Mariemont City SD	15.34%		X				1	502				
044321	Marietta City Schools	56.66%	X				4	2215					
044339	Marion City SD	66.92%	X		X		8	4148	8	4148	A		
044347	Martins Ferry	56.62%	X				2	1351					
044354	Massillon City SD	62.97%	X		X		6	4134	6	4134	A		
044362	Maumee City SD	31.30%	X				5	2284					
044370	Mayfield City SD	25.94%	X				6	4105					
044388	Medina City SD	22.44%		X			8	4745					
044396	Miamisburg City SD	40.32%	X				9	4702					
044404	Middletown City SD	57.62%	X		X		10	5658	10	5658	A		
044412	Mt Healthy	57.68%	X		X		5	2755	5	2755	A		

