

Educator Standards Board

J. Master Teacher Writing/ Evidence Guidelines

The following are guidelines for a candidate to consider when preparing the written narrative and evidence.

- Be sure to follow the district instructions for formatting, assembling and submission of written narrative and evidence.
- Number evidence so it can be easily referenced within the narrative.
- Evidence can be used for more than one criterion but needs to be clearly referenced within the written narrative.
- Please use discretion when selecting artifacts for evidence. There is a limit of 10 pieces of evidence, but no criteria on how many pages each piece of evidence may be (e.g., if it is a publication, you may choose to submit only one section that is particularly relevant).
- Evidence must be samples from within the past five years.
- Examples cited in narrative must be from within the past five years.
- Evidence should demonstrate, describe and support what is said in narrative (e.g., a picture of a student project that you discussed or a picture of a bulletin board that demonstrates creating a positive learning environment).
- When writing, avoid bulleted lists without connection or development and acronyms
- Develop and use specific examples that can be written in depth about with connections to student learning.