

Educators Rising Ohio Chapter Grant Application (Round 2)
Ohio Department of Education
January 2022

Purpose: This grant opportunity is to support districts and schools in developing new Educators Rising Ohio chapters as a strategy to promote a “grow your own” approach to teacher recruitment.

Public school districts and schools in Ohio may apply for this grant. Programs that address the following recommendations will be given priority consideration for funding:

1. *Developing chapters in urban and rural school districts*
2. *Create a local recruitment plan to attract Black Indigenous People of Color (BIPOC) students to participate*
3. *Develop a plan for expanding existing Educators Rising Ohio chapters to students in middle school or high school freshman and sophomore grades.*

Note: Public school districts and schools include traditional, community and virtual schools. A community school is eligible if it meets the prerequisites contained in ORC 3314.191.

Background: Educators Rising Ohio is an affiliate of Educators Rising, a Career Technical Student Organization (CTSO). The mission of this organization is to cultivate a new generation of highly skilled educators by guiding young people on a path from high school through college and into their teaching careers. By working with aspiring educators who reflect the demographics of their communities and who are passionate about serving those communities through public education, Educators Rising is changing the face of teaching. The group’s vision is a clear pathway in every school district in America for young people who want to serve their communities as highly skilled educators.

Studies have shown that almost 60% of teachers teach within 20 miles of where they went to school. Educators Rising is setting students on a path to become accomplished educators who stay in the field and serve their communities.

Ohio’s Strategic Plan for Education *Each Child, Our Future 2019-2024*, approved by the State Board of Education, outlines a goal around increasing the supply of highly effective teachers and leaders (Strategy 1). It also highlights the importance of culturally relevant teaching and instructional practices to meet the learning needs of all students. Students who participate in Educators Rising as a CTSO can return to their home districts after college meeting both these important facets.

Written Proposal Requirements: The grant proposal should follow the outline of the scoring rubric listed at the end of this document and include a cover letter signed by the superintendent or school leader and school treasurer or school financial officer. The cover letter should convey the district or school's commitment to the creation or expansion of an Educators Rising Ohio chapter as a proposed project and understanding of the district or school's commitment to the accountability of the project implementation and reporting requirements (see the Terms and Conditions below).

Proposal Outline: The proposal must clearly detail how the district or school will apply grant funding to a project or activities related to one or more of the activities listed on pg. 1 of this document. The proposal must provide a sustainable implementation plan for the Educators Rising Ohio chapter after the grant period. **The proposal must also address how the creation of a chapter would result in recruitment of future educators to the district or school.** If applicable, provide a clear rationale for any partnerships with other schools, districts, Educational Service Centers (ESCs), outside organizations or institutions of higher education within the appropriate section of the proposal (see #4). The proposal may cover the period from March 28, 2022, through June 30, 2024. The half-year period March 28, 2022, through June 30, 2022, shall be considered a "planning year".

1. **Project Rationale** (5 pages maximum): Briefly outline the project and its intended goals or outcomes. Provide a rationale stating what specific problem or issue will be addressed in a local and historical context and how the proposal will address the issue. The rationale should include how the proposed project addresses one or more of the outlined activities for priority consideration on pg.1.
2. **Project Narrative** (5 pages maximum): Provide a detailed plan of action and timeline for the project activities, milestones, outcomes, and deliverables. The narrative should give a clear indication of how and when the planning will occur. Include key decisions that will be made, based on data and root-cause analyses. The narrative must also include a description for disseminating and communicating any lessons learned from the project, including evidence-based outcomes that promote a "grow your own" approach to teacher recruitment in Ohio. Dissemination and communication of the project outcomes and deliverables must include, but are not limited to, reaching out to other Ohio districts and/or schools.
3. **Gantt Chart:** Provide a Gantt chart that outlines the key project tasks and activities as well as the estimated timeline for each task and activity. The Gantt chart may also indicate the person or team responsible for implementing and completing each task or activity. The Gantt chart should include the fiscal reporting and completion dates for the grant. All funds must be encumbered by the end of the project June 30, 2024 and expended by September 30, 2024.

4. **Partnerships:** (1-page maximum): Include a description of partners, partnership organizations or stakeholders that will assist with the implementation of the project. Describe the rationale for these partnerships and how they will be used to inform and/or implement the project. Letters of support from these partners should be included in an appendix to this proposal. Provide a brief, signed letter from each partner stating what each partner commits to do as part of this project (include these letters in the proposal's Appendix section). If no partners or partnership organizations are part of this project, provide a justification for why partners and partnerships are not necessary.
5. **Budget Table (Budget Grid):** Complete an [ODE budget grid](#) outlining the project budget and attach it to this proposal (see the section below: Budget Amounts and Eligible Expenses).
6. **Budget Narrative** (5 pages maximum): List each budgeted item covered by the grant, including the cost for each line item. Describe and justify the amounts for each budget line item. Describe the timing of expenditures in relation to the Gantt Chart included in the proposal. The district or school's treasurer's office must provide an assurance that the grant awardee will submit all Department Financial Reporting Forms as requested, including, but not limited to, quarterly and annual reports. (The treasurer's office may include this assurance in the cover letter to the proposal or in a separate letter that may be attached to the proposal's Appendix section).
7. **Sustainability** (1-page maximum): Provide a description of short-term and long-term plans for continuing the project once the grant funding has been expended. Include specific strategies and personnel for the sustainability of the project's activities.
8. **Grant staffing** (1-page maximum): List the personnel assigned to this project. Provide an explanation of the role of each project team member and identify a project lead with their contact information. Provide signed letters from each project staff member assigned to this project that acknowledge their role in the implementation of the project activities. (These letters may be attached to the proposal's Appendix section).
9. **Appendix: Attachments:** Any additional documentation that may be deemed necessary for review and consideration may be attached up to 5 pages maximum. Additional items that may be included in the Appendix: Partnership letters (see #4); treasure's letter of assurances (see #6); Grant personnel letters (see #8).

Proposal Format: Proposals must be submitted using Arial font, 12 point and double-spaced text. Tables (including the Gantt Chart) contained within the proposal may be single-spaced.

Eligible Applicants: Proposals must be developed and submitted by either an Ohio K-12 public district, virtual or community school as the project and fiscal lead organization. Partners can include other schools with existing Educators Rising Ohio chapters, other districts or career centers with existing Educators Rising Ohio chapters, Educational Service Centers (ESCs), educator preparation programs at Ohio colleges and universities, including community colleges (two-year) and other types of educational partners or partnership organizations. Partners must be listed and described in section #4 of the proposal.

Budget Amounts and Eligible Expenses: A maximum of 20 grants may be awarded in Ohio. A school district applying for funding in multiple buildings is not restricted to one grant award. Grants are awarded per school building.

Year 1 (March 28, 2022, through June 30, 2022) Maximum Funding per Grant Applicant: \$2,000 *carryover available*.

Year 2 (July 1, 2022, through June 30, 2023) Maximum Funding per Grant Applicant: \$5,000 *carryover available*.

Year 3 (July 1, 2023, through June 30, 2024) Maximum Funding per Grant Applicant: \$5,000 *all funds must be expended by June 30, 2024*.

Grantees may be a local school district with one or multiple middle or high school buildings, a middle or high school building, or a virtual or community school. As the grantee, they are the fiscal agent for this grant application and award. Each application must include a proposed budget (see #5 and #6 above). Funds awarded under the program are to be expended on eligible costs only under Title II-A. Eligible costs must be expenses directly tied to the development and/or the implementation of the project activities and may include personnel, travel, and professional development materials. Other eligible expenses include, but are not limited to, the following: student and teacher membership registration, student and teacher conference registration, mileage, buyout time for faculty members or district personnel, vendors for other professional development materials, communications, website building, printing, and meeting spaces. Instructional materials for students, food and beverage, and student recruitment materials are not eligible expense items and may not be included in the budget. Expenses that may have been incurred before the grant award date are also not eligible items and may not be included in the budget.

While the grant project activities may begin on the date the grant is awarded, all funds must be encumbered by the end of the project June 30, 2024 and expended by September 30, 2024. *Carryover is available for years one and two only.*

Proposal Submission: Submit proposal as an email attachment to the following email address: angela.dicke@education.ohio.gov on or before the due date listed below.

Terms and Conditions: Districts or schools that are awarded grants under this opportunity (referred to as Grantees) must agree to the following terms and conditions:

1. The proposed plan must be for planning and action covering the period March 28, 2022, through June 30, 2022, and must demonstrate sustainability of the project activities beyond the end of the grant disbursement period. Year one of the grant (March 28, 2022, through June 30, 2022) will be for planning purposes and years two and three (July 1, 2022, through June 30, 2023, and July 1, 2023, through June 30, 2024) will be for project activities and implementation.
2. Grantees will be required to attend a virtual introductory meeting with other grantees and the Ohio Department of Education staff. The date for this meeting will be determined after the grants are awarded and in collaboration with the grantees.
3. Grantees will be required to share their proposal, plans, strategies, and final report with the Ohio Department of Education. Grantees will also be required to present their plan, strategies, results, and other findings to the field at the annual Educators Rising Ohio conference once the grant is finalized.
4. Grantees agree to provide quarterly and annual financial reports on grant activities and funds, including a final project report and final financial report to be submitted to the Ohio Department of Education.
5. Grantees will follow the Ohio Department of Education fiscal guidelines and requirements as well as federal funding guidelines as this grant is supported with federal funds.

Proposal Review Process and Timeline:

RFP Available: January 10, 2022

Submission Deadline: February 11, 2022

Award Notification: March 28, 2022

Award Notification: Grant award notifications will be sent via email.

Direct questions to angela.dicke@education.ohio.gov

References

Educators Rising “Grow Your Own” Strategy. Retrieved from:
<https://educatorsrising.org/teachers-administrators/>

The Ohio Department of Education. (2019). Diversifying the Education Profession in Ohio: Brief and Recommendations. Retrieved from: <https://ohiohcrc.org/s/Diversifying-Education-Profession-Taskforce-Recommendations.pdf>

The Ohio Department of Education. (2019). Each Child our Future: Ohio’s Strategic Plan for Education. Retrieved from:
<http://education.ohio.gov/About/EachChildOurFuture>

Scoring Rubric

	0 Inadequate	1 Weak	2 Good	3 Strong (Includes all Good items)
Project Rationale	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • No data to support rationale • Inconsistent or incoherent rationale 	<ul style="list-style-type: none"> • Some data to support rationale • Clear explanation of issue that strategy will address • Goals identified 	<ul style="list-style-type: none"> • Strong use of data to support rationale • Historical context given to support rationale
Project Narrative	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Unclear on topic area(s) • Unclear desired outcomes • Unclear plan for dissemination • Unclear plan for communicating results 	<ul style="list-style-type: none"> • Clear topic area(s) • Clear desired outcomes • Clear plan for dissemination • Clear plan for communicating results 	<ul style="list-style-type: none"> • Thorough project design • Clear outline of roles and responsibilities for project participants • Clear plan for communicating results to wide and diverse audience
Metrics	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Includes only one of the following: <ul style="list-style-type: none"> ○ Changes in data that would demonstrate progress ○ Date(s) that the expected change(s) will occur 	<ul style="list-style-type: none"> • Includes the changes in data that would demonstrate progress and date(s) that the expected change(s) will occur 	<ul style="list-style-type: none"> • Monitoring process thoroughly described • Includes specific time intervals to monitor grant activities
GANNT	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Does not list project steps clearly • Timeline is unattainable 	<ul style="list-style-type: none"> • Steps listed clearly • Timeline is clear and attainable 	<ul style="list-style-type: none"> • Close alignment with project narrative • Personnel clearly listed with roles and activities

Partnerships	<ul style="list-style-type: none"> • No evidence of partnerships 	<ul style="list-style-type: none"> • Partners are not clearly identified OR • Weak justification for no partnerships 	<ul style="list-style-type: none"> • Partners are identified clearly • Rationale for partnership provided OR • Provided justification for no partnerships 	<ul style="list-style-type: none"> • Partners are clearly named and provide letters of support • Stakeholders consulted to inform the project design
Budget Table	<ul style="list-style-type: none"> • Budget table not provided 	<ul style="list-style-type: none"> • Budget table is not realistic • Funds are not accurately calculated to align with federal Title II-A spending 	<ul style="list-style-type: none"> • Budget table is realistic • Funds are accurately calculated throughout table to align with federal Title II-A spending 	<ul style="list-style-type: none"> • Close alignment with project narrative • Close alignment with budget narrative • Funds are realistic and accurately calculated to align with federal Title II-A spending
Budget Narrative	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Unclear alignment between disbursement of funds and project narrative • Some items from budget table missing from budget narrative • Inconsistencies between budget narrative and table 	<ul style="list-style-type: none"> • Alignment with project budget table (all items from table are included in the narrative and monetary figures align) • Describes the total amount that will be disbursed • Itemized budget breakdown 	<ul style="list-style-type: none"> • Close alignment with project narrative • Clear explanation of fund disbursement strategies • Clear rationale for use of funds • Clear basis for estimation of costs
Sustainability	<ul style="list-style-type: none"> • No evidence of sustainability 	<ul style="list-style-type: none"> • Sustainability plan is incoherent or unrealistic 	<ul style="list-style-type: none"> • Sustainability plan is realistic • Short-term sustainability plan provided 	<ul style="list-style-type: none"> • Long-term sustainability plan is provided • Specific strategies and personnel are identified
Grant Staffing	<ul style="list-style-type: none"> • No evidence of staffing 	<ul style="list-style-type: none"> • Staffing plan is unrealistic (inadequate number of staff or unqualified staff) 	<ul style="list-style-type: none"> • Clear explanation of staff's role in activities and qualifications • Identified grant lead with contact information 	<ul style="list-style-type: none"> • Letter of agreement provided by all staff identified in grant • CVs or resumes provided for all staff responsible for grant activities

