Translation Reimbursement: Ohio’s State Tests, Ohio Graduation Tests and Ohio’s Alternate Assessment

The Ohio Department of Education (Department) reimburses districts and schools for translation and interpretation services provided to students participating in Ohio’s State Tests (OST), the Ohio Graduation Tests (OGT) and the Alternate Assessment for Students with the Most Significant Cognitive Disabilities (AASCD).

- The Department processes reimbursements; Cambium Assessment, Inc. does not.
- **OST** The reimbursement rate for OST is $90 per translated test administration for each part of the test (Part One = $90 and Part Two = $90).
- **OGT** The reimbursement rate for OGT is $180 per translated test administration for each subject test (Mathematics = $180 and Writing = $180).
- **AASCD** The reimbursement rate for the AASCD is $180 per translated test administration for each test (Mathematics = $180 and Science = $180).
- The reimbursement request is by district, not by building.
- Please submit only one reimbursement request per district per quarter for OST, one reimbursement request per district per quarter for OGT, and one reimbursement request per district per quarter for AASCD.
- There is no reimbursement for mileage.
- There is no reimbursement for the OST English language arts (ELA) tests since these tests must be administered in English only.
- Information on translations for the OGT Reading test can be found in the OGT Test Administration Manual and Ohio’s Accessibility Manual.
- Information on translations for the AASCD ELA tests can be found in the AASCD Test Administration Manual.
- All student responses on tests must be submitted in English. Responses in a language other than English will not be scored. For all tests, other than ELA, students’ responses in languages other than English must be translated into English. Translating student responses to English is reimbursable.
- The Department does not maintain a list of translators; districts/schools may wish to share their lists of translators. Districts may find translators at translation companies, local community organizations for refugees and immigration centers, religious institutions, colleges and universities, and hospitals.

Please direct questions about reimbursement procedures to Noël Nethers at noel.nethers@education.ohio.gov.